CASH EXP	ENSE VO	UCHER I	FOR NATO	CA MEME	BERS & LOCA	LS [HIGHLI	GHTED FIELDS REQUIRED	
10012		PAYABI	ETO: Jane Sn	nith	For Accounting Department only			
5-DIGIT NATO	MEMBER#	PURPOS OF EXPE	ITAVELL	o training	Batch:			
ABC	Datcii.							
MEMBER REGION/LOCAL ID TRAVEL DATES: March 7-10, 2019 VOUCHER #: 81							Ref:	
BUDGET FOR (REGION/DEPT/	COMMITTEE)	Example 1: payer is one of voucher's authorizers			Date:		
LM 2 DOCU	M ENTATIO	D N	Account		Description		Total	
Please allocate y	our activity on	this voucher	5110	Rent				
according to the following categories to			5120	Telecom	munications			
the nearest 10%. Enter zero if cate	control confic	abla.	5130	Utilities				
			5140	Office Supplies				
Represent	• •	%	0700	Printing/l	Photocopying			
Political A	lctivity (2)	%	5190	Repairs a	nd Maintenanc	9		
Contribution	re/Gifts (3)	%	5200_	Postage	and Express Ma	il		
General Ov	erhead (4)	%	5210		uipment Rental			
Union Adminis	tration (5)	%			cessing/internet			
	EQUALS:	0	5360		Room Rental			
	CON		6380	Mileage				
Trill	CONTROL		6390		Taxi, Gas and T	olls		
2//		1	6410				\$358.00	
5//		1/3	6420	Transportation (Air/Rail/Bag Fee) Lodging (Hotel/Motel)			\$441.09	
= 1	STCI	∆ o o	6430				\$741.05	
3/1/		15	6460					
E	W)	8	0400	Other				
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							\$799.09	
Itemize	ed receipts	s must be	included a	nd staple	d/taped onto a s	eparate s	heet of paper!	
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					ATCA Standing Ru			
			supervisory (or manager	nent position within	12 months	of attending a	
NATCA-spons	orea tunctio	n onevent						
Signature;	3/15/19							
/	7.	100.1	LIVATILI	m a . 0			1/12/10	
Authorizing S	ignature:	Budget Manag	ad Will	MAS		Date:	7/10/17	
/ /	Dack	all Maria	ger error e s. O				3/16/2019	
Sighature:	President or E	cecutive Vice	President			Date:	2/10/2017	
Mileage Must include odometer readings and to/from information:								
Date	Begin	End	Total Miles	Rate	Total Expense		To/From	
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	0	0	0	0.58	\$0.00		/	
0 0 0 0.58 \$0.00								
0 0 0 0.58 \$0.00 /								
PLEASE REMEMBER TO RECORD YOUR TOTAL MILEAGE EXPENSE IN THE ABOVE "MILEAGE" COLUMN.								
Comments: Please reimburse via Venmo. Username: j-smith-89								
If you have rec		counting [Department I	nas your co	update it on Unior orrect banking inf cher for your reco	ormation.	, ensure that NATCA's	

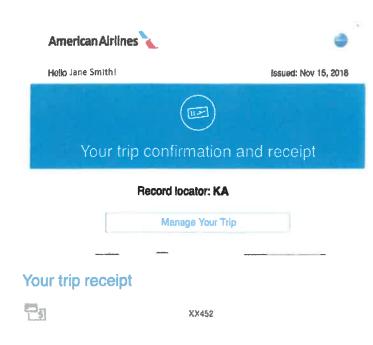
SAVE

Effective 1/1/2019

Your trip confirmation-KA



DEC



Jane Smith

FARE USD 1 298.60
TAXES AND CARRIER IMPOSED FEES 1 59.40
TICKET TOTAL 3 358.00



HAMPTON INN BY HILTON LEAVENWORTH

405 CHOCTAW STREET LEAVENWORTH, KS 66048

United States of America

TELEPHONE 913-680-1500 • FAX 913-680-1501

Reservations

www.hilton.com or 1 800 HILTONS

Room No:

417/NQRU

Arrival Date:

11/13/2017 12:28:00 PM

Departure Date:

11/16/2017 7:31:00 AM

Adult/Child: Cashier ID:

1/0 **BTRN**

Room Rate:

125.13

AL:

446753666 BLUE

HH# VAT#

Folio No/Che

56011 A

Confirmation Number:

SMITH, JANE

1965

HAMPTON INN BY HILTON LEAVENWORTH 11/16/2017 7:31:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
3/7/2019	144735	GUEST ROOM	\$125.13
3/7/2019	144735	LODGING TAX - RM	\$10.01
3/8/2019	144872	GUEST ROOM	\$125.13
3/8/2019	144872	LODGING TAX - RM	\$10.01
3/9/2019	145024	GUEST ROOM	\$125.13
3/9/2019	145024	LODGING TAX - RM	\$10.01
3/10/2019	145089	VS *2653	(\$441.09)
3/7/2019	144735	State Taxes	\$11.89
3/8/2019	144872	State Taxes	\$11.89
3/9/2019	145024	State Taxes	\$11.89
		**DALANOC#	¢0.00

BALANCE

\$0.00

EXPENSE REPORT SUMMARY

	11/13/2017	11/14/2017	11/15/2017	STAY TOTAL
ROOM AND TAX	\$147.03	\$147.03	\$147.03	\$441.09
DAILY TOTAL	\$147.03	\$147.03	\$147.03	\$441.09

You have earned approximately 3753 Hilton Honors points for this stay. Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 4,900 h

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CREDIT CARD DETAIL

APPR CODE **CARD NUMBER** 013622 VS *2653 ← MERCHANT ID **EXP DATE**

000100682400

TRANSACTION ID

145089

TRANS TYPE

10/21 Sale

From: Venmo < venmo@venmo.com > Date: Mon, Mar 18, 2018 at 10:25 AM Subject: You paid Jane Smith \$799.09

To: < localABC@natca.net>

You paid Jane Smith

NATCA

Reimburse for training conference travel costs, Voucher #81

Transfer Date and Amount:

Mar 18, 2018 PDT · private - \$799.09

Like

Comment

Charged to your bank account ending in ####, and will appear as "VENMO" on your card's billing statement.

Payment ID: xxxxxxxxx36

Invite Friends!

For any issues, including the recipient not receiving funds, please contact us at support@venmo.com or call 1-855-812-4430.

See our disclosures for more information.

This payment will be reviewed for compliance with our User Agreement and if we determine that there is a violation by either party, it may be reversed or your ability to transfer to your bank account may be restricted.

Venmo is a service of PayPal, Inc., a licensed provider of money transfer services. All money transmission is provided by PayPal, Inc. pursuant to PayPal, Inc. is licenses.

PayPal is located at 2211 North First Street, San Jose, CA 95131

For security reasons, you cannot unsubscribe from payment emails.

Paid by: Rachel Jones

Rachel Johnson

Page 1 of 1

10012		PAYABI	ETO: Jane Si	mith			For Accounting Department only
5-DIGIT NATI	CA MEMBER#	PURPOS	E Tenuni				
ABC Travel to training conference							Batch:
MEMBER REGION/LOCAL ID TRAVEL DATES: March 7-10, 2019 VOUCHER#: 81							Ref:
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BUDGET FOR	R(REGION/DEPT/	COMMITTEE		voucher'	s authorizers		Date:
M 2 DOC	JM ENTATIO	DN	Account		Description		Total
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according to the following categories to the nearest 10%.			5120	Telecom	munications		
	6. tegory not applic	abla	5130	Utilities			
			5140	Office Supplies			
_	ntational (1)	%	5150	Printing/	Photocopying		
Political	Activity (2)	%	5190		and Maintenand	e	
	ons/Gifts (3)	%	5200_		and Express Ma		
General C	verhead (4)	<u></u> %			uipment Renta		
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PRINT SAVE

Effective 1/1/2019

Your trip confirmation-KA

DEC





Record locator: KA

Manage Your Trip

Your trip receipt



5

Jane Smith

FARE-USD 1298 651

YAXES AND CARDER-UNPOSED FEES 5 59 40

TICKET TOTAL 5 358.00



HAMPTON INN BY HILTON LEAVENWORTH

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Reservations

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Room No:

417/NQRU

Arrival Date:

11/13/2017 12:28:00 PM

Departure Date:

11/16/2017 7:31:00 AM

Adult/Child: Cashier ID: 1/0

BTRN

Room Rate:

125.13

AL:

HH#

446753666 BLUE

VAT#

Folio No/Che

56011 A

Confirmation Number:

SMITH, JANE

1965

HAMPTON INN BY HILTON LEAVENWORTH 11/16/2017 7:31:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
3/7/2019	144735	GUEST ROOM	\$125.13
3/7/2019	144735	LODGING TAX - RM	\$10.01
3/8/2019	144872	GUEST ROOM	\$125.13
3/8/2019	144872	LODGING TAX - RM	\$10.01
3/9/2019	145024	GUEST ROOM	\$125.13
3/9/2019	145024	LODGING TAX - RM	\$10.01
3/10/2019	145089	VS *2653	(\$441.09)
3/7/2019	144735	State Taxes	\$11.89
3/8/2019	144872	State Taxes	\$11.89
3/9/2019	145024	State Taxes	\$11.89
		APPLIANOPH	40.00

BALANCE

\$0.00

EXPENSE REPORT SUMMARY

	11/13/2017	11/14/2017	11/15/2017	STAY TOTAL
ROOM AND TAX	\$147.03	\$147.03	\$147.03	\$441.09
DAILY TOTAL	\$147.03	\$147.03	\$147.03	\$441.09

You have earned approximately 3753 Hilton Honors points for this stay. Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 4,900 h

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CREDIT CARD DETAIL

APPR CODE

013622

MERCHANT ID EXP DATE

000100682400

CARD NUMBER TRANSACTION ID VS *2653 145089

TRANS TYPE

10/21 Sale

Page:1

From: Venmo < venmo@venmo.com > Date: Mon, Mar 18, 2018 at 10:25 AM Subject: You paid Jane Smith \$799.09

To: < localABC@natca.net>

venmo



You paid Jane Smith

Reimburse for training conference travel costs, Voucher #81

Transfer Date and Amount:

Mar 18, 2018 PDT | private | \$799.09

Like

Comment

Charged to your bank account ending in ####, and will appear as "VENMO" on your card's billing statement.

Payment ID: xxxxxxxxx36

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This payment will be reviewed for compliance with our User Agreement and if we determine that there is a violation by either party, it may be reversed or your ability to transfer to your bank account may be restricted.

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For security reasons, you cannot unsubscribe from payment emails.

Paid by: Mark Stern

Rachel Jones

Michael Milliams

Page 1 of 1