

September 25-26, 2017
NLC MEETING AGENDA
NATCA National Headquarters – Forrey Room
Washington, DC

NLC MEETING PARTICIPANTS – Steve Weidner, Richard Kennington, Trisha Pesiri-Dybvik, Corey Soignet, Allison Schwaegel, Mike Hanlon, Andre Jean, Kristena Jones, Samantha Giberson, Stan Parulski

NLC MEMBERS ABSENT - Richard Fagg

NLC MENTORSHIP PROGRAM PARTICIPANTS – David Skarphol, Mike Orr, Caryn Smith

GUEST PARTICIPANTS – Trish Gilbert, Thom Metzger, John Bressler, Allie Valocchi-Cloyes, Megan Roper

MEETING DATES

Reviewed and Set Future Meeting/Class Dates

- Future NLC Meeting Dates
 - January 15-16, 2018 (Oceanside, CA – Same place as last year)
 - Travel in on the 14th. May leave the evening of the 16th or the 17th
 - April 16-17, 2018 (Philadelphia, PA)
 - Fly in on April 15th and out after convention on the night of the 20th or the 21st
 - September 24-25, 2018 (Washington D.C.)
 - December 2-3, 2018 (TBD)
- Reviewed 2017-2018 Basic Legislative Activism Class Dates – Need to determine instructors
 - October 2-3, 2017 (Birmingham, AL) – Richard Kennington/Jason Arnold
 - November 28-29, 2017 (Las Vegas, NV) - Richard Kennington/Caryn Smith
 - February 21-22, 2018 (Las Vegas, NV) – Instructors TBD
 - September 11-12, 2018 (Las Vegas, NV) – Instructors TBD
 - November 28-29, 2018 (Las Vegas, NV) – Instructors TBD
- 2017-18 Advanced Legislative Activism Class Dates
 - NO CLASSES IN 2017-2018 (at this point)
- Stan gave briefing on how the Southern Region has run their basic legislative classes. A sample budget was emailed to the NLC listserve. NLC members will speak to their RVP's to determine which regions will be holding Basic Legislative class within their regions.
 - Richard will create a regional class subfolder in Sharefile to keep all regional class information in a central location.

OLD BUSINESS

- NLC Updates
 - NLC members are invited to put out their own updates but we won't be doing national NLC updates. NATCA's Communications Dept. has increased their output of legislative information. Additionally, legislative information comes from the Government Affairs department and other National updates.
- 52-Week Plan
 - Public Affairs is researching a new NATCA app and/or ways to make the current app completely functional. Once the app situation has been resolved, we can move forward with information distribution via the app.
- Legislative Website/IT Activity
 - Website/App Review (see 52-week plan update)
 - Steve to work with Sarah to utilize GFI software to show area's that state coordinators have in states with more the one coordinator.
- PAC Presentations at RTF Class
 - RTF classes do not have separate events from the Meet and greets for new-hires. Richard to work with Tom Adcock to determine how many non-members are in a typical class based on the past year and what are the dates for upcoming TSEW classes.
- Legislative in NATCA 101
 - Steve and Richard have talked to Dawn about pairing an abbreviated legislative class to their reloaded class. She was in favor. Richard and Steve to have further talks with her to get it moving.
- Region X document showing locals/3-letter ID's
 - Sam will work with Sarah to use GFI software to show where the different Region X bargaining units are located around the country. Consider putting in the NiW Magazine 2018.
- NLC Charter
 - Add section regarding chair elections.
 - Steve presented chair election language as written by the NATCA Constitution Committee:
 - *The NLC shall elect a Chairperson. The Chairperson shall serve a two-year term commencing January 1st succeeding the election. Nominations shall be submitted and the election will occur on odd calendar years during the fall meeting (e.g., Sep or Oct). In the event there isn't a fall meeting, a special meeting and/or election will occur prior to October 1st of the election year. There shall be no restriction on the number of terms that may be held. In the event of a vacancy, the EVP shall appoint a committee member to serve the remainder of the term.*

- NLC amended vacancy language by striking “EVP shall appoint” and inserted “NATCA President shall appoint”
- Discussion was had on changing the date for committee chair elections to the NLC meeting just prior to NiW.
 - After discussion, Allison Schwaegel called to end debate, Mike Hanlon seconded. All voting in favor.
 - Motion made by Allison Schwaegel to adopt the language as written by the NATCA Constitution Committee (see above) referencing when NLC Chair elections would be held. Stan seconded. Motion adopted by a vote of 9 to 1.
- Allison Schwaegel made a motion to adopt the amended language in its entirety. Andre Jean seconded. Motion adopted by a vote of 10-0.
- The committee chair election language will become section 8 of the NLC charter (pending NEB approval).
 - Added a section to the NLC Charter on electronic meetings
 - Steve Weidner presented electronic meetings language as written by the NATCA Constitution Committee:
 - *NLC members shall be allowed to participate in meetings electronically in the event they cannot physically attend. When necessary, additional meetings may be conducted wholly through electronic means. For the purposes of constituting a quorum, NLC members participating electronically shall be considered present and eligible to vote*
 - Allison Schwaegel made a motion to adopt the electronic meetings language in its entirety. Corey Soignet seconded. Motion adopted by a vote of 10-0.
 - The electronic meeting language will become section 9 of the NLC charter (pending NEB approval)
- Facility Tour Spreadsheet
 - Andre Jean will maintain the facility tour spreadsheet. Steve Weidner will get him the current spreadsheet.
- Bill Highway Update
 - Will start with the PAC. No timeframe set yet.

NEW BUSINESS

NLC Committee Chair Election

- Steve Weidner’s current chair term expires 12/31/17
 - Andre Jean nominated Steve Weidner to serve another 2-year term as the NLC Chair. Stan Parulski seconded the nomination. Steve Weidner accepted the nomination. No other nominations received. NLC voted unanimously for Steve Weidner to serve another 2-year term as the NLC chair. This term will begin 1/1/2018.
- NLC received a legislative briefing from Executive Vice-President, Trish Gilbert

- Steve Weidner will arrange to have the NLC trained on file project management software that the NATCA Public Affairs office is putting in place.

Document Review

- Facility & State Legislative Coordinator Documents
 - Mike Hanlon to work with NLC Education sub-committee to merge the two different documents we have now and present the updated product at the next NLC meeting.

Sub-Committee Reports

- Mentorship Committee Report presented by Mike Hanlon
 - Mentorship sheets. Mike Hanlon presented updated Mentorship program checklists/worksheets. NLC in agreement with updated worksheets and will begin using immediately.
 - Steve Weidner to email his onboarding checklist to Mike Hanlon. Mike Hanlon will take appropriate sections from Steve Weidner's onboarding document and incorporate those items into the mentee checklist.
 - Mike Hanlon proposed expanded roles for outgoing mentees. NLC will have discussion on the listserve.
- PAC Committee Report presented by Steve Weidner (for Jenny Benjamin)
 - Current PAC Status
 - As of PP19/2017 - \$8,207,985.64 (Includes outstanding forms)
 - Review 50% spreadsheet
 - The NLC met with the NATCA Public Affairs and Communications Departments to discuss how the NLC can better utilize Public Affairs/Comms resources to help with PAC. Resources discussed were:
 - Utilizing Social Media
 - Legislative checklist for facreps on how to educate about the PAC
- Education Committee Report presented by Richard Kennington
 - NSO NLC member Stan Parulski present the a report on the NSO Legislative Summit's held in 2017
 - NLC members will speak to their RVP's to determine which regions will be holding Basic Legislative class within their regions.
 - Steve Weidner and Richard Kennington briefed that the dates for 2018 Basic Legislative Activism training classes will be the same as 2017. No advanced class is scheduled.
- Grassroots Committee Report presented by Corey Soignet

- Website/IT Committee Report presented by Steve Weidner (for Richard Fagg)
 - Website design on hold until new website person in place
 - In the event that problems occur with the current website, those problems should be forwarded to Thom Metzger and Doug Church.
 - App update
 - Public Affairs is researching a new NATCA app and/or ways to make the current app completely functional.

Mission/Values/Vision/Code Discussion

- Pushed to January meeting.

NATCA in Washington update was briefed to the NLC by Steve Weidner, Richard Kennington, Stan Parulski, Andre Jean, David Skarphol and Mike Orr.

- NIW 2018
 - Dates and Location for NIW 2018 will be May 21-23, 2018 at Hyatt on Capitol Hill
 - Steve Weidner and Richard Kennington presented the results of the NIW 2018 Budget Briefing
 - Take A-Ways from NIW 2017 Feedback
 - We are contracted at the Hyatt for the next two years so we will have to make the best of that location until 2020.
 - Meeting space being scattered throughout the hotel was an issue this year. Steve Weidner and Kelly Richardson are working with the Hyatt to get the entire ballroom level for all of our breakouts etc.
 - We will no longer be holding receptions evening events outdoors. Weather is too unpredictable.
 - The NIW planning committee is researching the possibility of holding the 2018 opening reception at the Hyatt. This will be more convenient and potentially save on costs
 - Congressional reception at the Capitol Visitors Center was not ideal. We should anticipate the Congressional Reception at the Rayburn Cafeteria in 2018.
 - The hospitality suite continued to be an issue. It was decided that there will be no hospitality suite in 2018.
 - The Tuesday Capitol Hill lunch will again be at Bullfeathers in 2018. Looking at changing the menu.

Rolling Lobby Weeks update given by Steve Weidner

- 412 Meetings over past three weeks
- This week is cleanup (visiting remaining offices)
 - Regional Updates sent to each NLC member
- Goal to hit all 535 Congressional offices
- NLC will be on the Hill all day Tuesday, September 26, 2017

- 11 activists in town this week in addition to the NLC

Other Agenda Items

- NLC Congressional Award
 - Mike Hanlon proposed a Congressional Award presented by NATCA specifically for members of Congress who have been champions for NATCA
- Short discussion was had regarding the resources available to the NLC for various NLC related activities. The majority of the resource questions were answered in discussions on other agenda topics.