

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE
NATIONAL AIR TRAFFIC CONTROLLERS ASSOCIATION
AND THE FEDERAL AVIATION ADMINISTRATION**

This Agreement is entered into by and between the National Air Traffic Controllers Association, AFL-CIO (“NATCA” or “Union”) and the Federal Aviation Administration (“FAA” or “Agency”), collectively known as “the Parties.” This Agreement represents the complete understanding between the Parties at the National level concerning the jointly developed and administered Training Review Board (“TRB”) process curriculum (FAA Course Number 50337002) (hereafter, “TRB class”).

The FAA Technical Training Director (AJI-2) and the NATCA National Training Representative will meet no later than the end of the fourth (4th) quarter of each fiscal year to collaboratively determine the number, dates, and locations of the jointly developed TRB class for the following fiscal year. All costs associated with administering the TRB classes (e.g.: meetings rooms, projectors, screens, including instructors’ travel costs) will be paid for by the Agency.

In accordance with Article 114 of the Parties’ 2016 Collective Bargaining Agreement (CBA), the Parties have collaboratively determined:

1. To hold a minimum of six (6) TRB classes per fiscal year. Each class will have sixteen (16) available attendee slots. The minimum TRB class size is eight (8) attendees. NATCA will be afforded at least fifty percent (50%) of the number of available slots per TRB class, unless otherwise mutually agreed upon by the Parties.
2. There will be one (1) Agency and one (1) Union designated instructor for each class who will collaboratively deliver the TRB material. First time TRB class instructors shall be afforded twenty-four (24) hours of duty time in order to prepare for presenting the course material.
3. The NATCA National Training Representative, or his/her designee, and FAA Technical Training Director (AJI-2), or his/her designee, shall exchange the names of the Union and Agency designated attendees and instructors for each TRB class at least seventy-five (75) days prior to the start of the class. In the event an attendee cancels after the list is exchanged, the Parties will collaboratively fill the vacancy in accordance with Section 2 of this Agreement.
4. The Union agrees to pay for all travel related expenses for Union designated attendees to attend the TRB class.
5. All bargaining unit employees (BUEs) attending and instructing the TRB class shall be released from their facility in a duty status, including sufficient travel time, to participate in the class.

6. The TRB class shall not be pass/fail for BUEs.
7. No unilateral modifications to the TRB course curriculum will be made. At least once annually, the Parties will collaboratively review and update as necessary, the course curriculum for the TRB class.
8. This Agreement does not constitute a waiver of any right guaranteed by law, rule, regulation, or collective bargaining agreement on behalf of either Party.
9. This Agreement shall remain in full force and effect for the duration of the 2016 CBA, or unless mutually agreed to by the Parties.

Signed this 9th day of August 2018.

For NATCA:



Dean Iacopelli
Eastern Regional Vice President

For the FAA:



Abigail Smith
Dir., Safety & Technical Training



Tom Adcock
National Training Representative



Juan Restrepo
Labor Relations Specialist
Collective Bargaining Services