

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE FEDERAL AVIATION ADMINISTRATION  
AND THE  
NATIONAL AIR TRAFFIC CONTROLLERS ASSOCIATION**

This Agreement is made by and between the National Air Traffic Controllers Association, (“NATCA” or the “Union”) and the Federal Aviation Administration (“FAA” or the “Agency”), collectively known as the Parties. This Memorandum of Understanding (MOU) represents the complete understanding of the Parties concerning the Agency’s migration from Lotus Notes/Domino Lightweight Directory Access Protocol (LDAP) to MyAccess for WebScheduler (also known as WMT Scheduler or WMT).

**Section 1.** The Agency has determined to migrate WebScheduler from LDAP to MyAccess, which will require bargaining unit employees (BUEs) to use their PIV Card or enter their FAA email address as their username to sign into WebScheduler. The effective date of this migration will be May 18, 2018.

**Section 2.** The Agency will provide notice to affected BUEs that they must use MyAccess in order to continue to access WebScheduler. The notice will be conveyed to BUEs via Mandatory Briefing Item (MBI) and via banner message that will appear on the WebScheduler sign-in screen. The MBI and banner message will be issued within three (3) business days after the Parties execute this Agreement. The Agency will collaborate with NATCA regarding the contents of the MBI and banner message prior to dissemination to BUEs.

**Section 3.** The migration of WebScheduler from LDAP to MyAccess will not result in any change to BUEs’ current authorization levels, associated rights, or notifications in WebScheduler.

**Section 4.** The migration of WebScheduler from LDAP to MyAccess will not result in any change to BUEs’ current ability to view WebScheduler outside of the firewall.

**Section 5.** BUEs will not be required to maintain an FAA email address in order to continue to access WebScheduler.

**Section 6.** The Agency shall provide PIV card readers on computers located in the facility that are used by BUEs to access WebScheduler.

**Section 7.** No later than five (5) days after the Parties execute this Agreement, the Agency will provide NATCA with the URL for the WebScheduler User Acceptance Test (UAT). NATCA will participate in the UAT for the WebScheduler migration.

**Section 8.** This Agreement does not constitute a waiver of any right guaranteed by law, rule, regulation, or collective bargaining agreement (CBA) on behalf of either Party.

**Section 9.** This MOU shall remain in full force and effect for the duration of the Parties' CBAs, unless modified by mutual agreement of the Parties.

Signed this 8th day of May 2018.

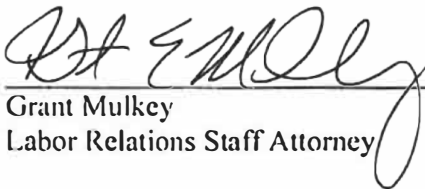
**For NATCA:**



Dean Iacopelli  
Eastern Regional Vice President

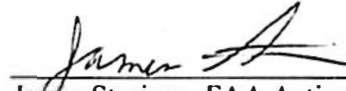


Ryan Smith  
Director of Labor Relations



Grant Mulkey  
Labor Relations Staff Attorney

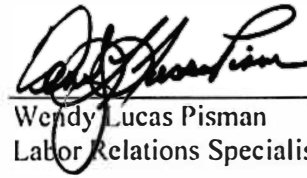
**For the FAA:**



James Stroiney, FAA Acting Deputy CIO  
Office of Information & Technology (AIT-2)



Greg Ricketts, Director,  
Labor & Employee Development, AJG-L



Wendy Lucas Pisman  
Labor Relations Specialist (AHL-300)