

## **Air Safety Investigation Committee Charter (6/2019)**

The NATCA Air Safety Investigations Committee (ASIC) shall be an ad hoc committee responsible to the National Executive Board (NEB). Its purpose is to be the focal point for the Union on policy and procedural matters related to NATCA participation in National Transportation Safety Board (NTSB) aircraft accident/incident investigations. All NATCA party submissions, presented to the NTSB as the Union's official position and proposed findings shall be submitted to NATCA General Counsel, NSTLC, and the NEB for their opportunity to review and submit comments.

### **Composition and Appointments:**

The NATCA ASIC shall be comprised of NATCA subject matter experts for Tower, TRACON, Enroute air traffic control and NATCA staff appointed by the National Executive Board. The NEB shall appoint one of the committee members as chairperson.

Subject to SRH-13, NATCA ASI's will serve a 3-year term which may be renewed by the NEB. The ASIC Chairperson must be a member of the committee and serve a 3-year term with no limit to the number of terms.

Effective one year prior to their estimated retirement date, a member will not be assigned to a new investigation. The retiring member will continue as a mentor and assist in the training of new ASI mentees as well as finalize all NTSB investigations.

### **Training and Meetings:**

All NATCA ASIC members shall be trained as Union air safety investigators.

The NATCA ASIC shall meet at least once per year, or as deemed necessary by the President.

In accordance with standard budgetary and financial requirements, the NATCA National Office shall reimburse committee members for normal and typical reimbursement of expenses for committee activities.

### **Roles and Responsibilities:**

All NATCA Party Submissions, presented to the NTSB as the Union's official position and proposed findings shall be submitted to NATCA General Counsel, NATCA Safety and Technology Leadership Council (NSTLC), and the NEB for their opportunity to review and submit comments.

The NATCA Air Safety Investigation Committee shall, through the Department of Safety and Technology, (a) coordinate the activities of, and provide support and training to NATCA air safety investigators; (b) facilitate interdiction between NATCA air safety investigators through Internet

based information sharing, regional or national meetings, conference calls, and other means as appropriate; (c) prepare an annual report on NATCA air safety investigator participation in NTSB investigations for the National Executive Board.