



ASIC 4th Quarter 2018 Meeting Minutes



Meeting Commenced via *GoTo* at 1100 EST on November 13th 2018

Attendance:

Chad Sneve
Sarah Owens
Allison Mattioli
Curt Fischer
Zoe Roberts
Karena Marinas
Brandon Johnson
Tim Keck
Patrick Carter

ASI Committee Updates:

Secretary/Treasurer: EOY report?

Membership/Outreach Coordinator: Encouraged everyone to attend regional FacRep meetings and give a briefing on ASI.

Standardization/Training Coordinator: Surveys were sent out regarding 2018 training, will help formulate 2019 training.

Investigation Resources/Repository Coordinator: Working on updating Charter and SOP once they are finalized.

Information Technology: None

Old Business:

- ASI Charter Update: Began updating at CFS, will update on Trello.
- ASI SOP Update: Brandon will upload to Trello, and work on grammatical errors.
- 2019 ASI Annual Training: Beginning of March 2019? Training Group will send out a poll to see what week works best.
- 2019 ISASI Conference in The Hague: Let Chad know if you'd like to attend the Conference. Patrick Carter, Brandon Johnson, Sarah Owens, Curt Fischer are interested in attending.
- Soliciting NTSB for removal of names in NTSB reports: Bryan is still working on this item.

New Business:

- No new business

Meeting ended at 1112 EST