



2019 ASI 1st Quarter Meeting Minutes



In Attendance:

Chad Sneve	Curt Fisher
Bryan Roberts	Tim Keck
Karena Marinas	Patrick Burrows
Sarah Owens	Brandon Johnson
Seth Myers	Patrick Carter
Allison Mattioli	Amy Huschka

Not in Attendance:

Dan Carrico	Dan Meyers
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Committee Updates:

Secretary/Treasurer: Budget: We do not yet have an update on what was spent during the 1st Quarter of 2019. The majority of our budget covers, Annual Training, CFS, and ISASI.

How many can we afford to send to ISASI? To get Early Bird Rate we need to purchase by April 7th. Sarah would like to attend, but is not optimistic about getting annual leave approved. Curt has annual leave secured. Brandon and Patrick Carter, do not have annual leave yet, but think that it will get approved.

Decide if we want to order more promotional items for CFS?

All budgets were cut by 10% due to the government shutdown.

Membership/Outreach Coordinator: Discussed using social media going forward to inform others about the ASI group. Use NATCA Facebook page? If you do any FacRep or local briefings make sure that you let Sarah know, so it gets included in the monthly update. Curt and Chad will be at the New England/Southern Region meeting and will do a briefing.

Standardization/Training Coordinator: Annual training April 8th-10th. Training starts at noon on the 8th at the Embassy Suites. Allison gave a briefing of the annual training agenda.

Investigation Resources/Repository Coordinator: Charter update is at the NEB level. NEB wanted a copy with Track-Changes, Chad provided that information. Chad would like us to clean up the DropBox folder and clean up any old orders and add new orders if needed.

Information Technology: Dan was trying to update the website to show Seth Myers as a full ASI, and to remove Zoe Roberts.

Old Business:

ASI Charter Update: See above

SOP Update: Still a work in progress, needs review

Purchase ISASI Registration? Names are transferrable, purchase 3 Early-Bird registrations? Need to make sure we can cover CFS costs, before we spend money on ISASI.

Soliciting NTSB for removal of names in NTSB reports: NEB and NATCA legal have reviewed our letter for the NTSB. Will be submitted to Chairman Sumwalt directly within a few weeks.

New Business:

NTSB Luncheon in DC on Friday April 5th: Curt, Karena and Sarah may be interested in attending.

Mentee Opening: Bid closes this week.