



ASIC 3rd Quarter Minutes

September 16, 2019



Attendance:

Chad Sneve, Karena Marinas, Kristen McTee, Brandon Johnson, Allison Mattioli, Amy Huschka, Curt Fischer, Dan Carrico, Patrick Carter, Seth Myers

Meeting started (11:05am) Meeting finished (11:30am)

Welcome:

- CISM group briefing at 3:30pm location TBD. Recommended ASI's go due to us recommending CISM for people in "our" situations.
- Cards at ASI booth for Bryan to be filled out by attendees. We will send the finished cards to his family after CFS.

Secretary:

- Financial situation is good. Just under \$2,000 spent for promotional items. Let's get the water bottles out to the attendees so we don't have to ship them back.

Membership Outreach:

- Still developing content to put out to membership. Speak with Meagan Roper about use of NATCA national Facebook page for weekly monthly content.
- Regional Meetings should still be utilized.

Training/Standardization:

- Location to be DC for 2020.
- Date will be 5/3 – 5/6 (Maybe travel out Monday but leave Sunday on for now).
- Visit NTSB HQ, TWA 800 (possibly use facility).

Repository:

- SOP update (Bryan was working). Tim, Curt, and Karena will work on SOP.
- ASI charter update out and done.

Old Business:

- Solicit NTSB removal of names, we got a thanks but no thanks.
- ATM/FACREP letter Chad to send out. He was waiting for new vacancies to be filled.
- Post debrief investigation
 - o Go to Meeting for everyone (tough time scheduling everyone).
 - o Brief out in Quarterly meeting. (This was chosen as best route).

New Business:

- NATCA Reimbursement policy review.
- Microsoft office
 - o New process where investigators want ASI's to e mail notes at end of day and they do the write ups.

- Can be vouchered if you need it for Mac computer (14.95 through government).
- Transporter (speak to Nick to see about getting transporter)
 - Need someone to have good WiFi to keep the Transporter?