NATCA Local Voucher

Date: _____ Name: _____

* Union Officer ☐

Voucher# _____

Purpose: _____

Check# _____

Debit Card ☐ EFT ☐ Travel Dates: _____

☐ Deposit ☐ Expense

Date	Description	Amount
		5
		5
		5
	Mileage	0.00
	Total Requested:	$ 0.00
Reason:	Not Reimbursed:	
	Total:	$ 0.00

Itemized receipts must be included for expense vouchers.

I certify the above expenses, incurred with my official NATCA duties, are correct and have not been previously submitted for reimbursement. In accordance with NATCA Standing Rule F-18, I agree to repay any reimbursed expenses if I take an FAA supervisory or management position within 12 months of attending a NATCA-sponsored function or event.

Signature: _____ Date: _____

For mileage, enter the starting and ending odometer readings. **Rate of .575¢ is only valid for 2020** NOTE: Round up to the next full cent

Date:	Beginning:	Ending:	Total Miles:	Rate:	Total Expense:	To/From
			0	.575	$ 0.00	
			0	.575	$ 0.00	

Authorizing Signature: _____ Date: _____

Officer #1

Signature: _____ Date: _____

Officer #2

Comments:

*Select Union Officer only if a check is written to an elected officer, this will also be tallied in box 19 of the LM-4

Digital Payment:_____