



## National OSHA Committee Charter (09/2020)

The NATCA National OSHA Committee shall be an ad hoc committee chartered for the purpose of assisting the President, Executive Vice President, Regional Vice Presidents and Facility Representatives in protecting all NATCA Bargaining Unit Members from any conditions that may put them in an unhealthy or unsafe working environment.

### Composition:

The Committee shall be comprised of one (1) active member in good standing from each Region. The National Executive Board shall appoint one member as Vice Chair and one member as Committee Chair. The Committee Chairperson will serve as the National OSHA Representative and the NEB shall review the appointments of the Vice Chair and National OSHA Representative at least once biennially, normally concurrent with the NATCA biennial Convention. In accordance with standard budgetary and financial requirements, the NATCA National Office shall reimburse committee members for normal and typical reimbursement of expenses for committee activities.

### Meetings:

The Committee shall meet at least once per year. This annual meeting shall, to the maximum extent practicable, coincide with the annual NATCA Communicating for Safety Conference. Additional meetings may be held when deemed necessary by the Chair and approved by the Executive Vice President.

### Roles and Responsibilities:

1. Monitor the FAA's Occupational Safety and Health program.
2. Assist the National Office, Regional Vice Presidents, and Facility Representatives with any issues that may place any Bargaining Unit Member into an unsafe or unhealthy working environment.
3. Ensure that all OSHA regulations are adhered to and ensure compliance with all applicable Collective Bargaining Agreements.
4. The Committee, through the Committee Chair, shall submit an annual report to the NEB in January of each year highlighting the Committee's activities over the previous twelve months. The annual report shall also include the Committee's planned actions for the upcoming year; plus any recommendations and justification necessary for NEB consideration and action.