To: Team Members of Strategic Initiatives

Date to Send/Survey Opens: Monday, TBD

Deadline/Survey Close: of Friday, TBD

Survey Instrument: SurveyMonkey

**Survey Title**: AVS Strategic Plan Document Review and Refresh

**WELCOME AND THANK YOU**

Please know that your participation in this survey is **completely voluntary** and **anonymous**. We anticipate it will take ~5 minutes to complete.

As you know, the AVS Strategic Plan document was written in 2019 ([AVS Strategic Plan](https://my.faa.gov/content/dam/myfaa/org/linebusiness/avs/activities/strategy/avs-strategy-508-final.pdf)). Currently, the Strategic Integration Team is gathering initial feedback to determine from each team what (if any) upgrades may be needed.

*What We Have Done So Far*

We interviewed each of the Team Leads to begin understanding, from a very high level, what areas may need a “refresh.”

*What We Are Currently Doing*

This survey is another step in our data gathering efforts, soliciting your feedback as an initiative team member.

*Next Steps*

We will analyze the data from the Team Lead interviews and the results of this survey and prepare a report for the Strategic Integration Team, Team Leads, and Sponsors. Additionally, we will share the results of this survey with unions, as directed, and anticipate sharing an abstract with the teams as well.

Finally, as this effort progresses, please know the Strategic Integration Team will engage in further, deeper conversations in order to address more specifically the “story” of the Strategic Plan in the next iteration of the document.

**QUESTIONS**

**Demographics**

**What Initiative/s do you currently support?**

[ Multiple choice – can select more than one ]

* SI-1 Voluntary Safety Programs
* SI-2 Influence Globally
* SI-4 Data Governance
* SI-5 Advanced Analytics
* SI-6 Uniform Safety Continuum
* SI-8 Data-Driven Decision Making
* SI-9 Workforce Development and Training
* SI-10 Effect OneAVS Culture
* SI-11 Reinforce Expected Behaviors

**Core Questions**

1. **How often do you refer to the AVS Strategic Plan document?**

[ Required - Likert scale: 1 never; 2 rarely (less than twice a year); 3 sometimes (quarterly); 4 often (e.g., monthly); 5 frequently (e.g., weekly) ]

* 1. Does the AVS Strategic Plan document give you what you need in order to be an effective team member on your initiative?
	2. Does the AVS Strategic Plan document give you what you need in order to be an effective employee of AVS?

[ Add Logic Model for question 1, answered 2+ ]

[ Likert scale: 1 no, not at all; 2 not really; 3 sort of; 4 yes; 5 absolutely ]

1. **Does the AVS Strategic Plan document adequately describe the relationship/s between (or among) Initiatives?**

[ Required - Yes, No ]

1. **Does the AVS Strategic Plan document adequately describe the relationship between the Initiatives and the AVS workforce?**

[ Required - Yes, No ]

1. **How did you initially receive the AVS Strategic Plan document?**

[ select all that apply ]

* 1. Printed copy
	2. Via email
	3. Link to the document via MyFAA
	4. I never received it
	5. Other: [ short answer ]
1. **What form of delivery would you prefer in the future?**

[ rank order ]

* 1. Printed copy
	2. Via email
	3. Link to the document via MyFAA
	4. Other: [ short answer ]
1. **If you could wave a magic wand that would make the AVS Strategic Plan document more useful to you today, what would you change?**

[ short answer ]

1. **Please share any comments you have regarding the AVS Strategic Plan document.**

[ Optional - short answer]

**THANK YOU**

Thank you for taking the time to participate in this survey as your continued insights are imperative to the success of the Strategic Plan. We will add the aggregated results to our report to SI Team, Team Leads, and Sponsors. In addition, we will share out, as directed, with unions and Teams as we progress on this effort.

If you have any questions in the meantime, please contact Liz Glodek at (Elizabeth.K-CTR.Glodek@faa.gov).