



Minutes

ASI 2025 1st Quarter Meeting

March 3rd, 2025



Opening Comments:

- Attendees - Chris Rosati, Amy Huschka, Cory Davids, Judd Wallace, Ricardo Martinez, Travis Arnold, Seth Meyers, Chris Hilbert, Daniel Meyers, Ben Nutter, Allison Mattioli, Kristen McTee, Dan Carrico, Karena Marinas

Committee Updates:

- **Secretary** - Chris Rosati and Dan Carrico
 - Rosati started to organize folders in teams as much as practicable
- **Treasurer** - Allison Mattioli and Rick Martinez
 - Have not received January statement yet. The only money spent on ASI budget so far was for the committee leads meeting.
- **Membership/Outreach Coordinator** - Seth Meyers, Kristen McTee, and Ben Nutter
 - Seth asked for feedback from the "How to be an ASI" briefing
 - ASI will host a booth at NATCA Convention
- **Standardization/Training Coordinator** - Judd Wallace, Cory Davids, and Thomas Eggar
 - Current plan for Annual ASI Training is to look for Hotel block in D.C. for the 1st week of November, 2025
 - Will include time at the NTSB and AJI offices
 - Judd will look over the updated list of classes that ASI's want/need to take
- **Investigation Resources/Repository Coordinator** - Chris Hilbert
 - No updates
- **Information Technology** - Dan Meyers and Travis Arnold
 - Dan realized some ASI's do not have full access to the NATCA directory, Karena will request all ASI's have full access.

New Business:

- 2025 training
 - Covered during committee update
- ISASI Attendance (Denver) SEP 29 to Oct 4, 2025
 - Karena, Travis, Rick, Judd, Ben, and Dan Carrico would like to go
 - Karena will see if we can be a sponsor this year and get some admissions covered
- SRT's

- New process: one ASI on an SRT at a time. Include your Name and organization (NATCA) when logging in.
 - For now, a new channel in Teams will be created where the SRT emails will be auto forwarded to.
 - The first ASI to respond to the email in the new Teams channel will be the ASI on the SRT.
 - All ASI's must ensure they are receiving notifications for the new channel
- Status of tower mentee position
 - ASIC's list has been sent to the NEB for their final approval
- Karena reminded ASI's to fill out the training tracker and to complete all post investigation tracking sheets
- Kristen will work on ensuring all ASI's who don't have an ASI jacket and or fleece have the opportunity to get one.
- Rosati and Karena updated ASIC on status of the PHJR incident. DOD facilities have their own contracts and have their own set of complexities.

Closing Comments:

- Karena thanked Dan and Seth for their hard work on the DCA investigation.
 - Seth talked about the challenges of being an on-site party coordinator for a major accident.