



NATIONAL AIR TRAFFIC CONTROLLERS ASSOCIATION

NATIONAL CONSTITUTION COMMITTEE

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TELEPHONE 386-295-1086

2024 ANNUAL MEETING MINUTES

DATE: March 1-2, 2024
RE: 2024 Annual Meeting
LOCATION: Louisville, KY
QUORUM: Yes

Present: Heath Wilson (NCE), Ryan Herrick (NGL), Chris Perks (NEA), Michael Martin (NRX), Drew Stewart (NNM), Marshall Roses (NAL), Erik Mandt (NWP), Elisa Muese (chair), Andrew Karkiewicz (NSW), Michael Driscoll (NSO), and Tim Roig (NNE). Chris Perks was not in attendance March 2.

Use of Teams vs Slack (Muese- CLOSED)

We will use Teams for official Committee Business. Slack deletes messages that are over 90 days old, so they can't be referred to if we are trying to find a discussion. Slack is convenient for messaging things like meeting logistics, dinner plans, etc., so we will continue to use it for that.

Interpretations Database (Muese/Wilson/Herrick- OPEN)

We will make sure all interpretations are housed together in one location on Teams so the committee can easily access them. Mike Martin's excel spreadsheet cataloging the interpretations will also be included as a reference.

Grassroots Robert's Rules (Martin/Herrick/Stewart- OPEN)

We will work on something to possibly be presented at ATX that is a similar format to the Mock Convention class. We want to emphasize that RONR is a democratic, consensus-driven way of conducting business. It doesn't have to be burdensome or overwhelming. We will focus on what the locals need to do to run a successful meeting using RONR. We also discussed the idea of a cheat-sheet of things you're required to do at a meeting (call it to order, etc.).

Proxy Vote Guidance (Mandt/Roig- OPEN)

Many Locals have asked about how to use proxy votes. We have decided that it would be a good idea for us to develop a document that includes references from Robert's Rules and cautions against their use. This document will contain guidance for how to use proxies if a Local insists on using them. We will not disseminate this document publicly; it will be a committee resource.

List Serve (Muese- OPEN)

Muese will reach out to the IT committee to have ncc@natca.net deleted, as the spam coming in is unbearable for some committee members. We will switch to the exclusive use of ncc@members.natca.org.

MyNATCA Constitutions (Muisse- OPEN)

The IT Committee is trying to move away from the uwadmin email and push Locals to have more accountability in uploading their documents. Notifications can go to everyone or be region-specific. We decided we would like the Chair and the appropriate regional member to be notified. Archived constitutions will be accessible, but not searchable. IT and NCC would work together to get current constitutions uploaded. Duplicates will need to be monitored and we will need to stay on top of naming convention. We could have a proactive requirement for them to follow our determined naming convention (the file name will be created based on questions that the person uploading has to answer). The regional NCC member will act as an intermediate to approve the upload. We want to give local members permission to view their constitution. As we use this, we may tweak the process.

Rules for San Francisco Convention (Stewart/Mandt – OPEN)

Stewart uploaded previous Convention rules to Teams. Stewart is working to transition Mandt to Rules Chair. Minimal changes are anticipated for the San Francisco Convention Rules.

Committee Proposals for San Francisco Convention (Committee- OPEN)

- Martin/Wilson/Stewart- Possible language similar to that of the LMRDA to define process for NATCA (both locally and nationally) when an election isn't held and/or officer terms expire.
- Roig- Article VI Section 7: remove semicolon
- Stewart- Article IV Section 7: rewording and remove semicolon
- Stewart- Article IX Section 6: rewording to remove 120 days' reference
- Driscoll- SRE 7: change "term" to "terms"
- Karkiewicz- Article V Section 8 add "Regional" and remove "Executive Vice President"
- Roses- Article X Section 3- remove hyphen
- Herrick/Roses- will work on incorporating the naming convention (A21-20) to parts of the document
- Muise- Will reach out to the NEB to suggest deletion of SRF 6-7
- Muise/ Stewart- SRL-8 committee amendment to gender-neutral language
 - Muise to follow up with Rita about our authority to fix proposals that do not have gender-neutral language
- Mandt- will continue work on proposal to reset seniority to zero for those on an age 56 waiver (see pg 292 of the FLL transcripts). This will not be a committee proposal.
- Muise/Stewart/Wilson- definition of "active member" because of UA23-03; clarify who can conduct the business of the union

Article III Section 4 (Muisse/Stewart/Mandt/Wilson- OPEN)

We referred to an email Wilson sent the committee on 12/1/23 about some confusion regarding this section. We discussed this at length and researched various definitions. The OPM defines LWOP as a temporary non-pay status. The word "granted" implies that this does not include suspensions. This section has been in the Constitution since the 1988 Convention, and the wording does not seem to match the intent from the transcripts. We need to work on finding a definition for "leave of absence." We discussed deleting just the first sentence or the entire section. Muise will follow up with Rita in an email to get more history/ clarification.

Miscellaneous Constitution Discussions (Committee- CLOSED)

We discussed possibly clarifying Article VI Section 7 to include SOI letters for people interested in becoming supervisors. We decided to leave it alone, as an email from Rita made it clear that someone submitting such a letter is taking the first step in applying for a supervisor position. We also had general discussions about SRJ 1-3, SRF-25 and committee/group charters, and what it means to be a member of a group vs. a liaison.

FCT Constitutions (Herrick/Muise- OPEN)

It has been difficult for some regions to work with the organizing rep. Muise will reach out to try to coordinate more interaction and a better process to be notified when facilities are onboarded. The FacRep may be overwhelmed and not thinking of the constitution right away.

Krasner Day (Herrick/Stewart- OPEN)

Mandt will coordinate an introduction for Stewart and Herrick to the SFO Convention Planning Committee. We were concerned that Krasner Day would be overlooked if we didn't offer to help. The committee is purchasing a plaque with the Krasner Day resolution to gift to Sally. It may be a good idea to have something on the shirts for the first day of Convention.

Electronic Meetings (Karkiewicz/Martin- OPEN)

Martin presented an in-depth, detailed document that addresses requirements from Robert's Rules for electronic/hybrid meetings. We will work on getting this formatted more like a template, but the current version is a great resource to use while auditing local constitutions. Muise needs to follow up with Rita about the status of revoking the previously issued Electronic Meeting Guidance

Next Meeting (Muise – OPEN)

Our next meeting is the 120-day meeting for the San Francisco Convention and will take place January 9-10, 2025 in Washington DC.

These minutes were voted on and unanimously approved by the committee on March 15, 2024.

Respectfully Submitted,

Elisa Muise
Chair, National Constitution Committee