

## National Training Committee Charter adopted 7-1-2025

1. The NATCA National Training Committee (NTC) shall be responsible for all NATCA Academy courses and other NATCA training. The NTC will maintain existing courses, develop and deploy new training, and review all national and/or regional training to ensure that content is relevant, standardized, and consistently delivered. The NTC will address training gaps identified at the national and regional levels and make recommendations to the NEB for resolution.
2. The NTC shall be comprised of one (1) Regional Vice President, a minimum of five (5) active members in good standing, and two designated employees of the national office staff. Selection(s) will be made by the NATCA President and confirmed by the National Executive Board (NEB). The NEB shall appoint one member as the Committee Chairperson and one member as the Vice Chairperson.
3. The NTC shall meet a minimum of twice annually.
4. The NTC shall utilize subject matter experts and/or sub-groups to accomplish tasks that involve specific areas of expertise, as necessary.
5. The NTC will notify the NEB of instructor vacancies for all NATCA Academy courses and, if requested by the NEB, make candidate recommendations.
6. The NTC shall be responsible for ensuring that NATCA Academy instructors receive proper training.
7. Prior to the annual national budget review, the NTC will make recommendations to the NEB for the type and number of NATCA Academy courses to be offered to the membership.
8. The NTC shall be responsible for developing and coordinating the NATCA Academy course schedule and promoting course curriculum.
9. The co-chairs, or their designee(s), shall be the liaisons to the NEB regarding NTC activities.