

NATCA FCT GROUP CHARTER

1. Purpose

The NATCA Federal Contract Tower (FCT) Group, hereafter referred to as the “FCT Group”, represents the unique interests of the membership in FAA Federal Contract Towers.

2. Background

The FCT Group was formed to allow a clear channel of communication among members from FCTs to compare, discuss, and evaluate items specific to our similar type facilities. The FCT Group shall also allow for a united position to present to NATCA leadership on issues affecting each facility’s NATCA members.

3. Membership

The FCT Group shall consist of one member from each region with a NATCA-represented FCT. This member will be appointed by the Regional Vice President (RVP) and confirmed by the National Executive Board (NEB). The FCT Group’s membership will include at least one representative from each Federal Contract Company (SERCO, RVA, CI2, and Midwest), unless already represented by the appointed Regional Representatives. The FCT Group shall appoint a Chairperson and a Vice-Chairperson, for a two-year term beginning June 1, 2025. All subsequent terms shall be two years, and there shall be no limit on the number of terms held. The responsibilities of the Chairperson and/or Vice-Chairperson shall be to address any issues, as determined by the group, with senior NATCA leadership.

4. Teams Channel

A Teams Channel shall be maintained for the purpose of member communications. Only members on the FCT Group, any member of the National Executive Board, and other NATCA members or NATCA employees, as deemed appropriate by the FCT Group, shall have access to the Teams Channel. Forwarding any internal FCT Group communication from the Teams Channel shall require the authorization of the author(s) of the communication.

5. Meetings

The FCT Group shall meet virtually/in-person a minimum of twice per year. Additional meetings may be called at the discretion of the Chair and approved by the Executive Vice President. A quorum shall consist of the FCT group members present. Any invited guests, excluding speakers, for meetings of the group shall be approved in advance by a majority vote. Agenda items for future meetings shall be discussed on the Teams Channel. For meetings, the Chairperson will serve as Chair and will designate a member of the FCT Group to take minutes. Minutes will be sent to the FCT Group Teams Channel for amendments/adoption as soon as practicable.

8. Voting

Any issue requiring a vote of the group members shall require a majority of the votes cast.

9. Finances

The Chair is responsible for organizing a meeting/event. The Chair will be responsible for advising the FCT Group attending members of the costs per local/person for the meeting/event.

The NATCA National Office will be responsible for all accounting and reporting requirements for the FCT Group.